

Gymnasium Sporting Event Rental Agreement

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Description

I, the undersigned Permit Holder, hereby accept responsibility for the care of the facility, building and/or property used in accordance with the rules and regulations as set forth by the Dolton Park District as well as the terms and conditions relating to the Park District Permit.

It is fully understood and agreed by the parties that the Permit Holder guarantees to defend, indemnify and hold harmless the Dolton park District, its officers, employees, volunteers and agents against any and all liabilities, claims, damages, losses, costs and expenses (including reasonable attorney's fees) arising indirectly or directly in connection with or under, or as a result of this Agreement.

I, the undersigned Permit Holder, certify that the use to which the Dolton Park District facility is put shall fully comply with the provisions of the Americans with Disabilities Act (ADA). I understand that failure to comply with the ADA may result in a forfeiture of facility privileges and deposit unless and until the program or use is brought into compliance with ADA.

Signature: _____

- 1) All functions conducted in the Dolton Park District Parks must be in accordance with the Dolton Park District rules and regulations and ordinances may result in revocation of the permit.
- 2) The permit holder shall be completely responsible for the behavior of all participants and spectators and for the prompt departure and the end of sated Facility use.
- 3) The facility must be left in the original condition. All tables and chairs must be put back in the order that they were found in.
- 4) Full rental payment must be received 30 days prior to the date of your activity or function.
- 5) Any materials/decorations brought in must be removed at the end of the rental. No decorations may be taped or tacked to any wall, door, window, light fixture, drapes or any other surface in the room/facility. Failure to comply may result in forfeit of your deposit.
- 6) For room rentals, the Park District only provides tables and chairs. All other items must be supplied by the renter.
- 7) All food and drink must be kept in the facility or room you are renting.
- 8) The posting of any signs on park property is prohibitive.
- 9) Renter must be present at function at all times, NO EXCEPTIONS, or deposit will be forfeited.
- 10) The facilities will be used only during the specified hours as stated on the permit. Your set-up and clean-up must be included in the time you state on the request for a permit.
- 11) No person or organization will use a facility, grounds or equipment in any manner not expressly agreed upon in the permit.
- 12) The buildings, facilities or equipment shall not be used by any person for private business or any activity on which any individual or group makes a profit or gain, except as permitted by the Park Board and Executive Director.
- 13) The Dolton Park District Reserves the right to cancel any permits at any time.
- 14) All renters must comply with the State of Illinois and the Center for Disease Control standards and safeguards for COVID-19. All facilities will be set up according to these standards of social distancing and will result in the cancellation of your event and forfeit of your deposit.

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15) The Permit Holder is solely financially responsible for any damage that occurs on the Park District Property.

16) Any of these rules or regulations are violated the deposit will be kept.

I agree to all of the above Rules and Regulations set forth by the Dolton Park District.

17) Adult Basketball League requirements will be the following: All participants must sign in at the front desk ; All participants entering the facility must wear a mask until renter of facility takes temperature of participant; All participants must go directly into the Dance Room and remain seated until League Host states Gymnasium entry; Participant and +1 may enter the gymnasium at a time (Complete capacity of gym 25 and dance room at 20) this includes coaches, players, spectators, and referees; Adults only; Game ball must be sanitized at game breaks and between teams games; If compliance is not met, Dolton Park Staff have the right to shut down your rental due to safety of themselves and the public.

Signature: _____

PAYMENT:

To qualify for the resident rate of any Park District programs or rentals, an individual or organization must show proof that they reside in Dolton. Online requests must be made under the household/organization's account that the event is for and will determine rates automatically. Acceptable proof for paper applications includes a driver's license or state ID with an Dolton address or two of the following: telephone (not cell phone) or other utility bill, vehicle registration card, voter registration card, or Village of Dolton vehicle sticker receipt. To qualify for the non-profit rate, organizations must have and submit documentation demonstrating 501(c)(3) status with the IRS. Without this paperwork, renters will automatically be charged Non-Resident Private Rental Rates.

Please note that payment of the deposit (and full payment for rentals scheduled less than a month in advance) must be paid at the time of registration. The monies for this deposit and fees must be in the renter's name (i.e. from a checking account or credit card belonging to the renter or organization listed on the application).

The rental form must include all set-up and clean-up time required for your rental, excluding the setup of tables and chairs, which will be taken care of by the Facility Attendant. Payment for any remaining rental fees must be paid no later than one month in advance of the start of the rental. If payment is not received by this date, the reservation will be cancelled and a \$25 cancellation fee will be deducted from the deposit.

A refund for the deposit will be issued approximately 2 weeks after the conclusion of the rental minus any costs for damages, additional staff time required for clean-up, or other miscellaneous charges (although deposits paid by credit card are generally processed faster). Our facilities receive heavy use and arriving before or staying beyond the agreed-upon times listed in the rental agreement places a hardship on both the staff and facility. Because of this, renters should make their best effort to accurately list the full set-up, event, and clean-up times that will be needed for their rental. Any renter that arrives or stays beyond the scheduled time will be charged an additional amount at 1.5 times the hourly rate. The option of staying later than the scheduled time is subject to the availability of both the facility and the staff.

CHANGES:

Once a rental has been confirmed, any changes that are needed should be made in writing using the contact information listed above. If within 30 days of a rental, a renter needs to extend their rental or make any additions to their rental package that results in additional fees, those additional fees must be paid before the change will be confirmed. Cancellations (or reductions in the hours of a rental) must be made in writing at least 30 days prior to the rental in order to receive a full refund of fees, minus \$25 cancellation fee (which will be deducted from the deposit). Any cancellations made less than 30 days before the start of the rental will be refunded according to the following schedule:

Date of Cancellation

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Renter Receives

At least 30 days in advance

100% of deposit + 100% of rental fee minus \$25 cancellation fee

15-29 days in advance

100% of deposit + 50% of rental fee

7-14 days in advance

100% of deposit + 25% of rental fee

Less than 7 days in advance

Deposit is returned, but full rental fee is kept

Signature: _____